



PERSONAL DATA OWNER APPLICATION FORM

This “**Personal Data Application Form**” (the **Form**) has been issued in order the data owner to use his following rights set forth in the Article 11 of the Law under “**the Personal Data Protection Law no 6698 in Turkey**” (the **Law**).

- a. Learning whether the personal data has been processed or not,
- b. Requesting the relevant information if the personal data has been processed,
- c. Learning the purpose of processing the personal data and whether the personal data is used as suitable for the purpose,
- d. Knowing the third persons to whom the personal data has been transferred in the country or in abroad,
- e. Requesting the correction of the personal data if the personal data has been processed deficiently or incorrectly and request the notification of the procedure that is performed within this scope to the third persons to whom the personal data has been transferred,
- f. Requesting the deletion or destruction of the personal data if the reasons requiring the processing of the personal data disappear although the personal data has been processed in compliance with the provisions of the Law and the other relevant laws,
- g. Requesting the notification of the procedures performed in the items “e” and “f” to the third persons to whom the personal data has been transferred,
- h. Objecting to the occurrence of a result against the person himself by analysing the personal data exclusively via automatic systems,
- i. Requesting the elimination of the damage if they are exposed to damage due to the processing of the personal data in contrary to the Law.

INFORMATION OF THE DATA OWNER WHO APPLIED

Name and Surname		T.R. Identity No	
Phone Number		E-mail	
Address			
Relationship between you and the Company	Employee/Employee Candidate <input type="checkbox"/> Former Employee <input type="checkbox"/> Dealer/Dealer Candidate <input type="checkbox"/> Supplier/Supplier Candidate <input type="checkbox"/> Visitor <input type="checkbox"/> Intern <input type="checkbox"/> Other <input type="checkbox"/>		
Details of the Request under the Law			

For the fulfilment of your request, you should fill in this form in a complete manner and so as to include accurate information and forward it to the address of -Organize Sanayi Bolgesi 2. Kisim Mah. 21. Cadde No:3, 07040 Dosemealti/Antalya- with wet signature or to the address of **adopen@hs02.kep.tr**. If the information regarding your requests that you forward within the scope of the form is not accurate, complete and up-to-date or an unauthorized application is made, Adopen Plastik ve Insaat Sanayi A.S. (ADOPEN) does not accept any responsibility. Your request is concluded within the shortest period of time (in any case, within thirty days at maximum) according to the quality of your request. If the transaction constitutes a separate cost for ADOPEN, the fee specified in “**the Communiqué on the Procedures and Principles for the Application to the Responsible Institution for Data**” is collected. If the request is rejected, the reasons for the rejection are notified in written or to the e-mail address that you state above together with its justifications. If additional information is needed within the scope of the evaluation of your request, you will be contacted.

DECLARATION OF THE APPLICANT

I kindly request that my application that I made to ADOPEN is evaluated pursuant to the Article 13 of the Law and information is given to me via the electronic mail address that I state above in line with the requests that I specify in this application form.

Name and Surname:

Application Date:

Signature: